



Recruitment Notice

The City of Miami Gardens is committed to employing a talented and diverse workforce. The City of Miami Gardens is an Equal Opportunity Employer, and as such, will not permit discrimination on the bases of race, religion, color, sex (including pregnancy and gender identity), sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service, or any other non-merit based factor in its recruitment and hiring practices.

Veterans Preference shall be granted in accordance with Chapter 295 of the Florida Statutes. Resident Preference shall be given in accordance with the City of Miami Gardens Ordinance No. 2010-27-235.

The City of Miami Gardens is Drug-Free Workplace. All applicants who are selected for employment may be subject to substance screening.

Position: PUBLIC SERVICE WORKER I-STREETS
Requisition: 14-007
Department: Public Works
Position #: 0073-002
Opening Date: November 4, 2014
Closing Date: November 18, 2014 or until filled
FLSA Status: Non-Exempt
Hourly Pay Range: \$12.60 per hour - \$15.75 per hour

GENERAL DESCRIPTION:

Performs a variety of unskilled or semi-skilled maintenance work, and operates a variety of equipment in construction, operation, repairs, maintenance, and replacement of City street, and storm drainage systems to include landscaping duties.

ESSENTIAL JOB FUNCTION: *This is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

Delivers superior internal and external customer service.

Establishes and maintains effective internal and external customer relationships.

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Assists with the repair or installation of stormwater and irrigation systems and components.

Performs ground maintenance activities including planting, mowing, sodding, weeding, etc.

Sweeps walkways and removes refuse and debris from grounds, waste containers, buildings and parking lots.

Operates maintenance equipment including pickup trucks, riding lawn mowers, weed eaters, and related equipment.

Performs manual labor and other minor tasks.

Assists in the repairs of dips, potholes, and other road obstructions including replacing asphalt as necessary.

Cleans City canals, catch basins, and drains of debris as needed.

Assists in the repairs and maintenance of City sidewalks and curbing.

Operates a variety of power equipment as required for the job.

MINIMUM QUALIFICATIONS:

Knowledge, Skills and Abilities:

Some knowledge of equipment materials, methods and procedures used in ground maintenance, stormwater, or street maintenance, depending on the location of the position.

Skilled in operation of the required tools and equipment.

Ability to perform heavy manual tasks for extended periods of time.

Ability to work safely.

Ability to establish and maintain effective working relationships with employees, other departments and the public.

Ability to understand and carry out written and oral instructions.

Ability to operate motorized vehicles and equipment, including dump trucks, skid loader, and chainsaws and other tools and equipment is desirable.

Education & Experience Requirements:

High School diploma or GED equivalent. One (1) year in ground maintenance/landscaping, stormwater and streets, depending on the location of the position, preferred. Possess and maintain a valid Florida Driver License throughout employment.

PHYSICAL REQUIREMENTS & WORKING CONDITIONS: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is regularly required to use hands, fingers, handle, feel, or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk, sit, climb or balance, stoop, kneel, crouch, or crawl, and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

While performing the duties of this job, the employee regularly works in the outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high places, precarious places and

occasionally exposed to fumes or airborne particles, toxic, or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually loud.

**To apply please complete and deliver a
City of Miami Gardens Application Form to:**

**Human Resources Department, City of Miami Gardens
18605 NW 27 Avenue, First Floor, Suite 126 East
Miami Gardens, FL 33056**

Or

Fax to: (305) 474-1286